

**Governing Board Meeting Minutes APPROVED**

**Date-** Thursday, September 12, 2019

**Location-** MBTA Campus, Laniākea YWCA, 1040 Richards Street Suite 220, Honolulu Hi 96813

**Time-** 5:00 pm – 5:55 pm

**Recorded by-** J. Watanabe

**Attendance-** M. Thompson, J. Watanabe, Dr. Chang-Vierra, Dr. Izumo, Principal Oshiro, J. Smith (phone), M. Simmons, N. Tavares-Sumiye, S. Friedman, Dr. Liao-Troth (phone), Brennen Wolford, Brent Wolford, Terri Fujii (CW Associates), Kurtis Sumida (CW Associates)

**Excused-** J. Yukitomo (proxy Dr. Chang-Vierra), A. Deutscher

<p><b>I. CALL TO ORDER</b></p>	<p>Meeting called to order at 5:00 pm by Mr. Thompson.</p>
<p><b>II. APPROVAL OF MINUTES</b>  <b>A. Minutes August 2019</b></p>	<p>Dr. Chang moved to approve minutes from August 9, 2019. Second by Dr. Friedman. No discussion. Aye votes by M. Thompson, J. Watanabe, Dr. Chang-Vierra, Dr. Izumo, J. Smith (phone), M. Simmons, N. Tavares-Sumiye, S. Friedman, Dr. Liao-Troth (phone), Brennen Wolford, Brent Wolford, and J. Yukitomo (proxy Dr. Chang-Vierra). Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b>  <b>A. None</b></p>	<p>A. N/A</p>
<p><b>V. NEW BUSINESS</b>  <b>A. Introduction of New GB Members</b>   <b>B. Presentation of Annual Financial Audit by CW Assoc. Action Item</b>   <b>C. Monthly Financial Report</b>   <b>D. YWCA Lease Proposal</b></p>	<p>A. Principal Oshiro presented our new Student and Parent Governing Board Members. Miss Brennen Wolford and Mr. Brent Wolford will serve during SY1920.</p> <p>B. Mr. Sumida and Ms. Fujii presented the Financial Statements for the Years ended June 30, 2019 and 2018 and Independent Auditor’s Report. Ms. Oshiro thanked Mr. Sumida and Ms. Fujii for their efforts.</p> <p>Mr. Dixon moved to accept the Auditor’s Report for the year ended June 30, 2019. Second by Dr. Chang. No discussion. Aye votes by M. Thompson, J. Watanabe, Dr. Chang-Vierra, Dr. Izumo, J. Smith (phone), M. Simmons, N. Tavares-Sumiye, S. Friedman, Dr. Liao-Troth (phone), Brennen Wolford, and Brent Wolford, J. Yukitomo (proxy Dr. Chang-Vierra). Mr. Deutscher was not present thus did not need to recuse himself from the vote. Motion carried.</p> <p>C. Mr. Deutscher will present the financial report for the month ending August 31, 2019 at the October meeting.</p> <p>D. Mr. Deutscher will provide an update on the facility lease proposal at the October meeting.</p>

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<b>E. New Personnel</b>	E. Principal Oshiro shared information about new personnel for IT department.
<b>F. NICHE marketing proposal</b>	F. Principal Oshiro presented information on the NICHE
<b>VI. OTHER BUSINESS</b> <b>A. Principal's Report (oral)</b>	A. Principal Oshiro presented the principal's report including changes for the school year.
<b>VII. ADJOURNMENT</b>	Mr. Dixon moved to adjourn the meeting. Second by Dr. Izumo. Meeting adjourned at 5:55 pm.
<b>VIII. Executive Session</b>	N/A